

## KEY DATES FOR COUNTY FCFCs In State Fiscal Year 2018

### GFMS Allocation Application

Submission Date	Item
<b>7/31/17</b>	SFY 18 GFMS Allocation Application (including the FCSS and OCBF Assurance Statements) <i>*To be eligible for the automatic 1<sup>st</sup> quarter SFY 2018 FCSS Advance</i>
<b>6/1/17</b>	SFY 19 GFMS Allocation Application release (including the FCSS and OCBF Assurance Statements)

### FCFC Administrative Agent and OCBF (Ohio Capacity Building Funding)

Submission Date	Item
<b>July 31, 2017</b>	SFY 18 Operational Capacity Building Funds Grant Application
<b>July 31, 2017</b>	Annual 2017-2019 Shared Plan Update for SFY 17
<b>July 31, 2017</b>	Current Revised Service Coordination Matrix
<b>December 31, 2017</b>	SFY 18 Operational Capacity Building Funds Grant Application – application must be approved to be eligible for SFY 18 funding
<b>April 13, 2018</b>	SFY 19 Designation of Administrative Agent Form
<b>April 13, 2018</b>	SFY 19 Operational Capacity Building Funds Grant Application
<b>April 13, 2018</b>	SFY 17-19 Shared Plan Update for SFY 18
<b>April 13, 2018</b>	Revised County Service Coordination Mechanisms

### FCSS (Systems of Care)

Submission Deadline	FCFC Requirements	Payment Will Be Processed On:
<b>July 15, 2017</b>	Submit Final SFY 17 RR forms for reimbursement funds	<b>July 31, 2017</b>
<b>July 31, 2017</b>	FCFC Assurance Statement for FCSS Funding and approved GFMS Allocation Application required to be eligible for automatic 1 <sup>st</sup> quarter advance of SFY 18 FCSS funds (no RR required). <i>Payments are contingent on availability of funds.</i>	<b>September 29, 2017</b>
<b>August 15, 2017</b>	SFY 17 FCSS Annual Report Due (via online survey, link will be provided)	<b>N/A</b>

<b>August 15, 2017</b>	SFY 17 Annual FCSS Needs/Services Tracking Grid (submit Excel form via email to OFCF Regional Coordinator)	<b>N/A</b>
<b><i>Due with 1<sup>st</sup> Reimbursement Request form</i></b>	FCSS SFY 18 Advance Expenditure Report	<b>N/A</b>
<b>October 11, 2017</b>	Submit SFY 18 RR form for reimbursement funds	<b>October 31, 2017</b>
<b>January 11, 2018</b>	Submit SFY 18 RR form for reimbursement funds	<b>January 31, 2018</b>
<b>February 1, 2018</b>	SFY 18 FCSS Semi-Annual Report Due (via online survey, link will be provided)	<b>N/A</b>
<b>February 1, 2018</b>	SFY 18 Projected Expenditure Form	<b>N/A</b>
<b>February 1, 2018</b>	SFY 18 Semi-Annual FCSS Needs/Services Tracking Grid (Submit Excel form via email to OFCF Regional Coordinator)	<b>N/A</b>
<b>April 12, 2018</b>	Submit SFY 18 RR form for reimbursement funds (if no previous RARs have been submitted, OFCF reserves the right to reduce the SFY 18 allocation)	<b>April 30, 2018</b>
<b>May 10, 2018</b>	Submit SFY 18 RR forms for reimbursement funds	<b>May 31, 2018</b>
<b>June 05, 2018</b>	Submit SFY 18 RR forms for reimbursement funds	<b>June 15, 2018</b>
<b>June 30, 2017</b>	Deadline to expend all SFY 18 FCSS funds (state fiscal and annual funding period ends)	<b>N/A</b>
<b>July 13, 2018</b>	Submit FINAL SFY 18 RR forms for reimbursement funds	<b>July 31, 2018</b>
<b>August 15, 2018</b>	SFY 18 FCSS Annual Report Due (via online survey, link will be provided)	<b>N/A</b>
<b>August 15, 2018</b>	SFY 18 Annual FCSS Needs/Services Tracking Grid (submit Excel form via email to OFCF Regional Coordinator)	<b>N/A</b>

**Early Intervention**

<b>Submission Date</b>	<b>Item</b>
<b>August 5, 2017</b>	<b>Final SFY 17 Program Report Due</b> Program Reports – Topics to be sent to sub-grant recipients in advance of the due dates: mid-year due 1/10/17 and final due 8/5/17 submit in GMIS on the Program Report page (Can be found under the “Projects” tab on the top left side of the page). No Program report due for SFY 17-informed field via bi-weekly communication #1715 ( <a href="http://ohioearlyintervention.org/up_doc/EI-Program-Updates-1715.pdf">http://ohioearlyintervention.org/up_doc/EI-Program-Updates-1715.pdf</a> )
<b>August 5, 2017</b>	<b>Final SFY 17 Inventory Report Due</b> Expenditure reports are available in EIGS by the 4 <sup>th</sup> of each month, and are due by the 24 <sup>th</sup> of each month. Each month, sub recipients can choose to submit a report – as long as they submit a report at least once every three months. All final expenditure reports are due on 8/24/2018.
<b>TBD</b>	SFY 19 Grant Agreement

**CASH BASIS REPORT**

- Cash basis report to State Auditor due 60 days after the end of council’s fiscal year. Instructions can be found at: <https://ohioauditor.gov/financialreporting/default.html>