

KEY DATES FOR COUNTY FCFCs In State Fiscal Year 2018

GFMS Allocation Application

Submission Due Date	Item
7/31/17	SFY 18 GFMS Allocation Application (including the FCSS and OCBF Assurance Statements) <i>*To be eligible for the automatic 1st quarter SFY 2018 FCSS Advance</i>
7/31/18	SFY 19 GFMS Allocation Application (including the FCSS and OCBF Assurance Statements)

FCFC Administrative Agent and OCBF (Ohio Capacity Building Funding)

Submission Date	Item
July 31, 2017	SFY 18 Operational Capacity Building Funds Grant Application
July 31, 2017	Annual 2017-2019 Shared Plan Update for SFY 17
July 31, 2017	Current Revised Service Coordination Matrix
December 31, 2017	SFY 18 Operational Capacity Building Funds Grant Application – application must be approved to be eligible for SFY 18 funding
April 13, 2018	SFY 19 Designation of Administrative Agent Form
April 13, 2018	SFY 19 Operational Capacity Building Funds Grant Application
April 13, 2018	Revised County Service Coordination Mechanisms
August 15, 2018	SFY 17-19 Shared Plan Update for SFY 18
September 28, 2018	SFY 19 Operational Capacity Building Funds Grant Application – application must be approved to be eligible for SFY 19 funding

FCSS (Systems of Care)

Submission Deadline	FCFC Requirements	Payment Will Be Processed On:
July 15, 2017	Submit Final SFY 17 RR forms for reimbursement funds	July 31, 2017
July 31, 2017	FCFC Assurance Statement for FCSS Funding and approved GFMS Allocation Application required to be eligible for automatic 1 st quarter advance of SFY 18 FCSS funds (no RR required). <i>Payments are contingent on availability of funds.</i>	Approximately 20 business days from receipt of the FCSS Award Letter

August 15, 2017	SFY 17 FCSS Annual Report Due (via online survey, link will be provided)	N/A
August 15, 2017	SFY 17 Annual FCSS Needs/Services Tracking Grid (submit Excel form via email to OFCF Regional Coordinator)	N/A
January 11, 2018	Submit SFY 18 RR form for reimbursement funds	January 31, 2018
February 1, 2018	SFY 18 FCSS Semi-Annual Report & SFY 18 Advance Expenditure Report <i>Due via online survey, link will be provided</i>	N/A
February 1, 2018	SFY 18 Semi-Annual FCSS Needs/Services Tracking Grid (Submit Excel form via email to OFCF Regional Coordinator)	N/A
February 13, 2018	Submit SFY 18 RR form for reimbursement funds	February 28, 2018
April 2, 2018	SFY 18 Projected Expenditure Form	N/A
April 12, 2018	Submit SFY 18 RR form for reimbursement funds (if no previous RARs have been submitted, OFCF reserves the right to reduce the SFY 18 allocation)	April 30, 2018
May 10, 2018	Submit SFY 18 RR forms for reimbursement funds	May 31, 2018
June 05, 2018	Submit SFY 18 RR forms for reimbursement funds	June 15, 2018
June 30, 2017	Deadline to expend all SFY 18 FCSS funds (state fiscal and annual funding period ends)	N/A
July 13, 2018	Submit FINAL SFY 18 RR forms for reimbursement funds	July 31, 2018
August 15, 2018	SFY 18 FCSS Annual Report Due (via online survey, link will be provided)	N/A
August 15, 2018	SFY 18 Annual FCSS Needs/Services Tracking Grid (submit Excel form via email to OFCF Regional Coordinator)	N/A

Early Intervention

Submission Date	Item
August 5, 2017	Final SFY 17 Program Report Due Program Reports – Topics to be sent to sub-grant recipients in advance of the due dates: mid-year due 1/10/17 and final due 8/5/17 submit in GMIS on the Program Report page (Can be found under the “Projects” tab on the top left side of the page). No Program report due for SFY 17-informed field via bi-weekly communication #1715 (http://ohioearlyintervention.org/up_doc/EI-Program-Updates-1715.pdf)
August 5, 2017	Final SFY 17 Inventory Report Due Expenditure reports are available in EIGS by the 4 th of each month, and are due by the 24 th of each month. Each month, sub recipients can choose to submit a report – as long as they submit a report at least once every three months. All final expenditure reports are due on 8/24/2018.
TBD	SFY 19 Grant Agreement

CASH BASIS REPORT

- Cash basis report to State Auditor due 60 days after the end of council’s fiscal year. Instructions can be found at: <https://ohioauditor.gov/financialreporting/default.html>