



**OFCF Payment Processing Schedule for SFY 16**

OhioMHAS has developed a more efficient method for allocating grant funding. Notice of Sub Awards will be eliminated for SFY 16 for the Operational Capacity Building Funds (OCBF) and the Family-Centered Services and Support Funds (FCSS). Instead, once all required county FCFC paperwork has been approved, OFCF will issue a Letter of Award for OCBF and FCSS.

**FY16 OCBF Payment Processing Schedule**

Once the OCBF application has been approved by the dates designated below, OFCF will issue a Letter of Award and notify OhioMHAS to begin processing one-time payment of the OCBF funds. The below chart shows the deadlines of receiving applications, approving applications, and expected payment date.

<b>OCBF Applications Received By OFCF</b>	<b>OCBF Applications Approved by OFCF</b>	<b>Approximate Date Payment will be Received by FCFC</b>
July 1, 2015	July 15, 2015	August 26, 2015
August 1, 2015	August 14, 2015	September 29, 2015
September 1, 2015	September 15, 2015	October 28, 2015
October 1, 2015	October 15, 2015	November 30, 2015
November 1, 2015	November 13, 2015	December 28, 2015
December 31, 2015	January 15, 2016	February 26, 2016

**FY16 FCSS Payment Processing Schedule**

Upon receipt of the signed FCFC Assurance Statement for FCSS Funding document, the county FCFC will receive an award letter issued by OFCF. OhioMHAS will then initiate an automatic 1<sup>st</sup> quarter advance equal to 25% of the county FCFCs FY16 total allocation amount. The county FCFC will not be required to submit an OFCF Request for Reimbursement (RR) form for 1<sup>st</sup> quarter/advance funding,

For subsequent quarters, the RR form must reflect funds already spent by the county FCFC and for which it is requesting reimbursement by submitting the quarterly RR form. Counties are not limited to requesting a 25% reimbursement in the last three (3) quarters of the state fiscal year. Federal regulations that govern the 75% federal portion of these funds require that they must be spent on a reimbursement basis only (i.e., the FCSS funds are 75% federal and 25% state GRF match). **All reimbursements are subject to funding availability.** The final RR form must be received by the OFCF State Office on or before July 15, 2016.

Submission Deadline	FCFC Requirements	Approximate Date Payment will be Received by FCFC
July 13, 2015	<i>FCFC Assurance Statement for FCSS Funding to be eligible for automatic 1<sup>st</sup> quarter advance of FCSS funds (no RR required).</i>	August 26, 2015
August 13, 2015	<i>FCFC Assurance Statement for FCSS Funding to be eligible for automatic 1<sup>st</sup> quarter advance of FCSS funds (no RR required)</i>	September 29, 2015
October 13, 2015	<i>Submit RR form for reimbursement funds (may request the 25% advance at this time if the above deadline was not met)</i>	November 30, 2015
January 13, 2016	<i>Submit RR form for reimbursement funds</i>	February 26, 2016
April 13, 2016	<i>Submit RR form for reimbursement funds (if no previous RARs have been submitted, OFCF reserves the right to reduce allocation)</i>	May 27, 2016
May 13, 2016	<i>Submit RR forms for reimbursement funds</i>	June 24, 2016
June 06, 2016	<i>Submit RR forms for reimbursement funds</i>	July 7, 2016
July 15, 2016	<i>Submit FINAL RR forms for reimbursement funds</i>	August 26, 2016

There may be some exceptions to the FY16 Payment Processing Schedule above to accommodate the reallocation process.